# Injury and Illness Prevention Program (IIPP) Addendum

Name of Business:

## Employee Access to IIPPs

Cal/OSHA requires that all employees have access to a copy of their employer’s written IIPP.

All our employees have access to the written IIPP through one of the following methods:

We provide access through our company server or website, which allows employees to review, print, or email a copy of the IIPP.

Additional information:

Upon request, our business will provide employees with access to the IIPP by: (select one option below)

Providing a printed copy of the IIPP

Providing an electronic copy of the IIPP

Our employees can request access to a copy of the written IIPP by: (select one option below)

Requesting a copy from their supervisor

Requesting a copy from Human Resources

Other: (describe below)

A copy of the IIPP will be provided within five (5) business days after receiving the request.

This addendum should be attached to the business’s written IIPP to address new requirements for the Injury and Illness Prevention Standard, [Title 8 of the California Code of Regulations, Section 3203(a)(8),](https://www.dir.ca.gov/title8/3203.html) that took effect on July 1, 2020. **Employers must inform employees of their right to, and means of requesting, a copy of the IIPP.**